**Essential Skills Award 2019 Entry Form**

Please return completed entry forms by email to: awards@cdn.ac.uk

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| **College** |  |
| **Lead Contact** |  |
| **Email Address** |  |
| **Telephone** |  |
| **Title of Submission** |  |
| **Purchase Order Number** |  |
| **Activity***Please confirm that this entry relates to activity which took place in academic year 2018-19.* | Yes/No *(delete as appropriate)* |
| **Approval***Please confirm that this submission has the approval of the Principal.* | Yes/No *(delete as appropriate)* |
| **Showcase***We like to share college best practice on CDN’s website.* ***Please check this box if you are* NOT *happy for this submission to be shared on CDN’s website, social media channels and printed materials.*** [ ]  |
| *We would like to contact you about additional opportunities to showcase and share your submission e.g. future face-to-face/online events; creation of case studies.****Please check this box if you are* NOT *happy for CDN to contact you*** [ ]  |

**Award Criteria**

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| This award recognises a college that has embraced the ethos of Essential Skills in the curriculum. This could be introducing an additional focus on essential and career management skills to support student progression into further or higher study or into employment or self-employment. The focus on essential skills development must ensure that students articulate and demonstrate their skills, and the potential to utilise these skills in different contexts.Entries should evidence:* Imaginative approaches to developing essential skills, such as learning and teaching approaches, or through, for example, projects, events, volunteering or competitions
* Potential for the approaches to be adapted or transferred to other curricular areas.
* The development of essential skills that are relevant to the regional or national skills gap, or the predominant regional employment market.
* Development of relevant digital skills which meet the needs of today’s employers.
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Using the box below please summarise your submission (**in no more than 200 words)**

**NB.** If your submission is shortlisted, the Executive Summary below will be included in the College Awards 2019 [Shortlist Summary booklet](https://www.cdn.ac.uk/wp-content/uploads/2018/03/Shortlist-Summary-Booklet.pdf).

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| **Word Count***(maximum 200 words)* | **Executive Summary** |
| ***Any digital evidence available to support your submission would be welcome.*** |

Explain to the judges (**in no more than 1,000 words**) why your submission should win this award**. NB.** Your explanation will align to and reflect the substance of the award criteria.

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| **Word Count***(maximum 1,000 words)* |  |
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