

Recruitment Advert – Events Co-ordinator

College Development Network (CDN) supports and promotes the college sector in Scotland. Our mission is to maximise the impact of education for learners across the vocational and college system in Scotland. We deliver a dynamic programme of training courses, national conferences and high-profile events to support our mission.

Events Co-ordinator **Competitive salary plus excellent benefits**

We have an exciting opportunity for an enthusiastic and highly organised Events Co-ordinator to join our vibrant events and marketing team. We are looking for a confident team player who is willing to get involved in all aspects of planning and delivering our dynamic programme of training courses, conferences and high-profile national events.

The successful candidate will be able to demonstrate their ability to work closely with colleagues, customers and stakeholders; and to show a willingness to take on new challenges. It is essential that you can demonstrate your organisational skills and your ability to manage your own workload and prioritise tasks effectively.

For an application pack, please visit www.cdn.ac.uk/jobs or email recruitment@cdn.ac.uk. Alternatively, please call 01786 272400.

Please note that the closing date for applications is **18 January 2019**.

College Development Network is an equal opportunities employer.

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